

## Bank reconciliation

Name of smaller authority: \_\_\_\_\_ Birtley Parish Council \_\_\_\_\_

County area (local councils and parish meetings only): \_\_\_\_\_

### Financial year ending 31 March 2019

Prepared by \_\_\_\_\_ R Macfarlane, Clerk/RFO \_\_\_\_\_ (Name and role)

Date\_ 1<sup>st</sup> April 2019 \_\_\_\_\_

Balance per bank statements as at 31 March 2019:	£	£
Deposit Account		540.49
Current Account		226.72

\_\_\_\_\_

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2019

\_\_\_\_\_

Add: any un-banked cash at 31 March 2019

\_\_\_\_\_

Net balances as at 31 March 2019 (Box 8) 767.21

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***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

#### CASH BOOK:

Opening Balance 1 April 2018 (Prior year Box 8)	2,067.06
Add: Receipts in the year	3,390.66
Less: Payments in the year	4,690.51
Closing balance per cash book [receipts and payments book] as at 31 March 2019 (must equal net balances above – Box 8)	767.21

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